

## **HOSPITALITY CHAIR**

The responsibilities of the Hospitality Chair may include:

- Work with the membership chair and committee to make all members feel part of the chapter.
- Welcome new members and guests at chapter meetings and events.
- Contact new members in advance of the meeting to personally invite them to attend.
- Provide refreshments at chapter meetings and/or special events, e.g., coffee and small pastries or recruit others to furnish them.
- Organize a chapter orientation event or publication for new members.

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